



Configuring and Using the SiteScape CDA with the NFuse™ *Elite* Access Portal from Citrix

This document describes how to configure and use the SiteScape Content Delivery Agent (CDA) with the NFuse™ *Elite* Access Portal from Citrix. You can obtain SiteScape's CDA by visiting the [Portals page](#) on our documentation web site. Our product includes all other software components needed to use the CDA.

The SiteScape CDA works with SiteScape Forum Version 6.0 and higher and with WebWorkZone. To upgrade your installation of Forum, contact [our friendly sales department](#) for patch and upgrade information.

To access the NFuse™ *Elite* Access Portal, you need an Internet Explorer browser. This portal does not work with Netscape.

This document presents information that is current as of the publishing date. SiteScape is committed to continuous improvement of its documentation. Please check our [documentation web site](#) for the latest revisions, documents, Help files, white papers, and more.

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Portal Version: Citrix NFuse™ *Elite* Access Portal, Version 1.0

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Document Conventions

This document employs the following conventions:

What you see	What it means
<i>Content-Delivery Agent</i>	New terms and variable text (identifiers that need to be replaced with text specific to your needs) appear in <i>italic</i> font.
Set Preferences Administer OK	References to links, toolbar items, and buttons appear in bold font.
<code>/folder/folder/file.ext</code>	URLs, path and file names, and information you must enter on HTML forms or command lines appear in <code>Courier</code> font.

Questions and Answers

What are SiteScape Forum and WebWorkZone?

SiteScape Forum is Internet software that facilitates online work, bridging the gap between working alone at your computer and working with your teammates. Forum provides a fun and easy-to-use "virtual sharing place," where teammates can chat, have discussions, share documents, and work together online.

Using Forum, everyone has access to important threaded discussions and documents that are all located in one place. Anyone at any time can go back, review previous discussions, and understand why certain decisions were made and why work was done a certain way. Forum also makes it easy to keep track of new or modified items, to be notified of important changes, and to access previous versions of important documents.

Using Forum, you can have discussions with teammates, co-author documents, easily transfer files across the web, maintain a calendar of appointments, search Forum pages for documents and discussions, and customize and organize your virtual workspace so that it complements your natural way of working and collaborating with teammates.

WebWorkZone (WWZ) is our hosted service, offering your organization the power of SiteScape Forum and the convenience of SiteScape technicians handling the installation and server administration for you. Subscribers are responsible for zone administration tasks such as adding user accounts and creating forums.

How Do I Access SiteScape Software?

You can use the Citrix NFuse™ *Elite* Access Portal to access our portlet software on an existing Forum installation or on WebWorkZone. For information about purchasing Forum, contact [our friendly sales department](#).

For more information about installing and configuring a new version of Forum, see the [SiteScape Forum Installation and Configuration Guide](#). For more information about SiteScape's hosted service, see [our WebWorkZone home page](#).

If you would like to take Forum for a "test drive" before making a decision, you can point the Citrix NFuse™ *Elite* Access Portal to an area on WebWorkZone that you can use without charge for 30 days. In this way, you can test SiteScape's software features before making a purchase. To do this, read the information in the sections that follow, then follow the instructions in the [Testing the SiteScape CDA Using WebWorkZone](#) section.

What is the SiteScape CDA?

SiteScape provides a Content Delivery Agent (CDA) that allows our collaboration software to appear neatly within the portal viewing area of the larger portal page. There is no difference between using our product standalone or within SiteScape's section of the portal page. In our section of the portal page, you have access to our standard pages and functions.

Using the SiteScape CDA, you also have the option of displaying one discussion forum or calendar in captive mode. Captive mode prevents users from navigating out of the forum or calendar into unfamiliar territory. In this way, your users do not need to master all of the complexities of our software in order to use the discussion forum or calendar that is relevant to their work.

Administration Guide

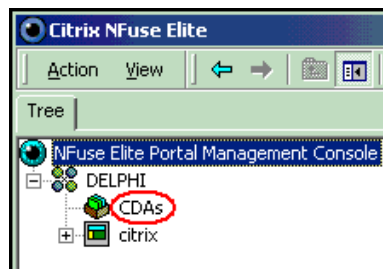
The following sections provide information about installing and configuring the SiteScape CDA. (If you are not an administrator, please proceed to the [User Guide](#).)

Installing the SiteScape CDA

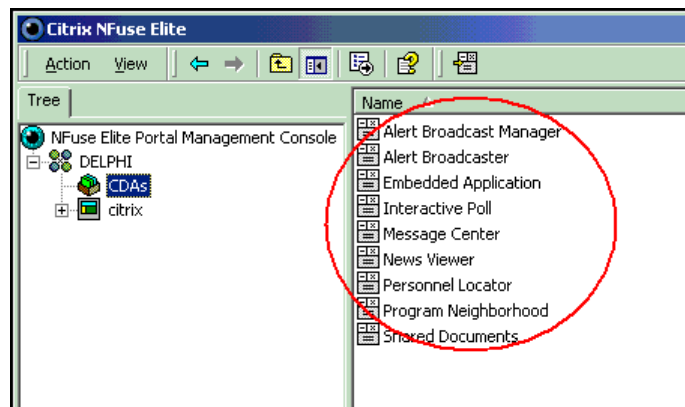
Before you install the SiteScape CDA, make sure that you have a working installation of the Citrix NFuse™ *Elite* Access Portal.

To install the SiteScape CDA, do the following:

1. Run the Citrix NFuse™ *Elite* Access Portal Management Console.
2. Click on CDAs in the left pane of the console, as shown in the following picture:



A list of the CDAs you have installed appears:



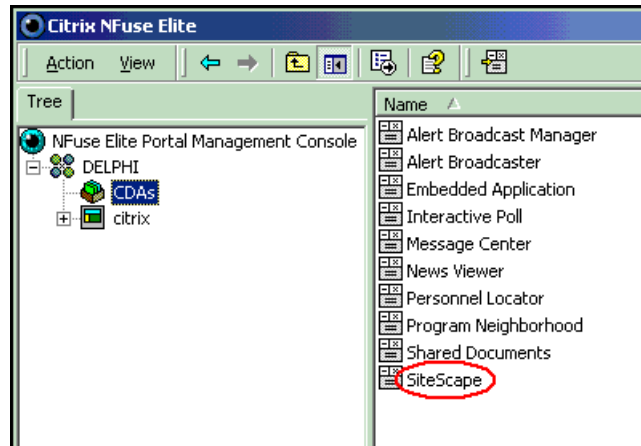
3. On the Action menu, click Import CDA.
The Citrix Import CDA wizard appears.
4. Click on the **Browse** button.

5. Locate and select the following file in your Forum installation:

`avf/scripts/citrix_portal/sitescape_cda.cab`

6. Click on the **Next** button and wait several seconds.

The console displays the SiteScape CDA in its list of CDAs, as follows:



You can now set up folders and pages to display our software on the portal page.

For more information on installing CDAs, please refer to the Citrix NFuse™ *Elite* Access Portal documentation.

Configuring the SiteScape CDA

After you import the SiteScape CDA, you need to configure it to display our software on the Citrix NFuse Elite portal page.

To configure the SiteScape CDA, do the following:

1. Use the NFuse Elite Portal Management Console to create a new folder.
For more information about creating folders and pages, see the Citrix documentation.
2. Use the New Page Wizard to create a new page.
3. On the Content Selection page of the New Page Wizard, add the SiteScape CDA to the column of your choice.
4. Click on the SiteScape CDA that you added.
5. Click on the **Configure** button.
The SiteScape Wizard appears
6. Make your selections on the Personalization Properties page.
7. Click on the **Next** button.

The "Configure the SiteScape CDA" page appears.

8. Enter the following:

- Title

Enter a name for this CDA. The title appears at the top of the CDA window on the portal page.

- URL

Enter the URL of the Forum or WebWorkZone location that you want this CDA to display. The URL must end with `dispatch.cgi`.

- Height

Enter the height in pixels for this CDA.

- Display type

Click on one of the radio buttons to select the area of our product that you want this CDA to display.

If you select "Discussion forum or calendar," you must enter the short name, the name that appears in the URL immediately after `dispatch.cgi` when you view the

forum or calendar in your browser. You also have the choice of selecting *captive mode* to display the forum or calendar without navigational tools.

By default, users can modify the display type of the CDA locally. If you want to remove this right, click on the checkbox to deselect it.

9. Click on the **Finish** button on the SiteScape Wizard.

10. Click on the **Finish** button on the New Page Wizard.

Citrix NFuse™ *Elite* creates your page. Users can now log in and access the SiteScape CDA.

User Guide

The following sections provide instructions for users about setting up and using the SiteScape CDA.

This section does not contain information about using standard features of our collaboration products and services. For information about using our product features, view one of our standard collaboration pages, then click on a **Help** toolbar item or button.

Setting Up the SiteScape CDA

If your administrator has given you access to change the settings of the SiteScape CDA, you may do so by doing the following:

1. Go to your installation of Citrix NFuseElite and log in.
For more information about using the Citrix NFuseElite portal, see the Citrix Help.
2. Select the page you want to view from one of the pull-down menus.

The CDA appears.

If your administrator has given you permission to configure the CDA locally, the **Settings** button is active. The **Settings** button is the middle of the three icons in the top-left corner of the CDA window, as shown in the following picture:



3. Click on the **Settings** button.

The SiteScape CDA Configuration form appears as follows:

The screenshot shows a web browser window titled "SiteScape Forum CDA Configuration". The form contains the following sections:

- SiteScape Forum CDA Configuration**
 - The SiteScape Forum CDA is used to display information from a SiteScape Forum site. The initial settings are defined by the administrator.
 - Each user must specify his or her SiteScape Forum login name, password, the height (in pixels) of the CDA and the SiteScape Forum information to be shown.
 - The first page of the configuration process lets you specify the Forum login name, password and CDA height. The second configuration page lets you select the Forum information to be shown.
 - Click **Submit** to move to the second configuration page. Click **Cancel** to not make any changes.
- SiteScape Forum Login Name**
 - Enter your SiteScape Forum login name
 - SiteScape Forum login name:
- SiteScape Forum password**
 - Enter your SiteScape Forum password.
 - SiteScape Forum Password:
- CDA Height**
 - Set the desired height (in pixels) of this CDA.
 - CDA Height:
- Buttons:**

You must complete this form once for each SiteScape CDA on your portal page. The Citrix software remembers this information, so that when you log in to the Citrix NFuse™ *Elite* Access Portal in the future, you will automatically log in to the SiteScape software as well. (If you modify the CDA's settings, you will need to complete the form again.)

4. Complete the SiteScape CDA Configuration form, then click on the **Submit** button in the lower-right corner.

If you have been given access to modify the Forum view of this CDA, the SiteScape Forum Portal Configuration form appears. Otherwise, the CDA reappears, and you can skip the remaining steps.

5. If you have access to modify the Forum view, complete the SiteScape Forum Portal Configuration form by clicking on a radio button to choose a display type.

SiteScape Forum Portal Configuration
Select the type of display that you want in your portal:
☐ Summary
☐ Workspace
☐ Site map
☐ Search form
☒ Discussion forum or Calendar ☒ captive

Discussion forums: (select the forum to be shown)
Engineering Workspace
☐ Company Benefits Updates
☐ Engineering Discussion Forum
☐ Help Desk
☐ Marketing Campaign 2002
☐ Resume Tracker
☐ Sales Account Manager

Widget Company Workspace
☒ Widget Company Open Discussion

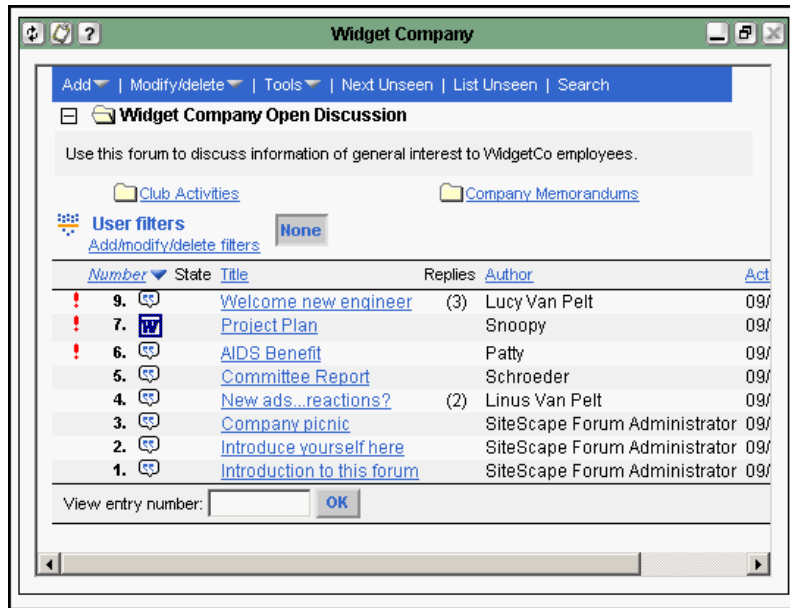
Calendars:
Engineering Workspace
☐ Engineering Calendar

Widget Company Workspace
☐ Widget Company Calendar
☐ Calendar for Jane Doe

If you select "Discussion forum or Calendar," you need to click on the radio button of the forum or calendar you want this CDA to display. You can also click on the "captive" checkbox to display the forum or calendar in [captive mode](#).

6. Click on the **OK** button at the bottom of the form.

The Citrix NFuse™ *Elite* Access Portal page reappears. The SiteScape CDA now contains the display type that you specified. In the previous picture, the Widget Company Open Discussion is selected in captive mode, so the SiteScape CDA appears as follows:



Using the SiteScape CDA

When you use your Internet Explorer browser, the SiteScape CDA on your portal page displays standard SiteScape collaboration pages. Within the portal viewing area of your page, the CDA displays the same pages that you would see if you used SiteScape's products and services outside the context of the portal.

If you set up a Search, Site Map, or Summary page in your portal, the links on the portal page open a new window to display our collaboration software. If you set up a Workspace page in the portal, the links on that page bring up new pages in the same portal window.

For information on using our products and services, click on the **Help** item, displayed in the upper-right corner of the CDA's section of the portal page (you may need to scroll to see it).

Testing the SiteScape CDA Using WebWorkZone

If you would like to view or test the SiteScape CDA and have not purchased SiteScape Forum or WebWorkZone, you may sign up for a free 30-day trial of WebWorkZone. This trial is fully functional and allows you to create discussion forums, calendars, task forums, and chat rooms that you can then view using the SiteScape CDA.

To sign up for a free 30-day trial of WebWorkZone, do the following:

1. Direct your browser to <http://webworkzone.com>.
2. Click on the **Sign up now for a free trial of WebWorkZone** button.

Your browser displays a sign-up form

3. Fill in the fields, then click on the **Next** button at the bottom of the page.

Your browser displays the confirmation screen for your new WebWorkZone zone.

4. Print or bookmark this screen for future reference.
5. Click on the **OK** button.

Your browser takes you to your brand-new WebWorkZone zone.

(For information about purchasing Forum or about the WebWorkZone hosting service, see [SiteScape's company web pages](#).)

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